

**FORM NO – 4**  
**(Prescribe under Rule 5)**

**APPLICATION FOR PERMISSION TO CONSTRUCT, EXTEND OR  
TAKE INTO USE ANY BUILDING AS A FACTORY**

1. Applicant Name : \_\_\_\_\_
2. Contact No. : \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Full name and address of factory location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. District : \_\_\_\_\_
6. Town/Village : \_\_\_\_\_
7. Nearest Police Station : \_\_\_\_\_
8. Particulars of plant to be installed : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Applicant**

**Date:**

**Note:** This application shall be accompanied by the following documents:

1. A flow chart of the manufacturing process supplemented by a brief description of the process in its various stages.
2. Plans in duplicate drawn to scale showing:
  - a) The site of the factory and immediate surroundings including adjacent buildings and other structures, roads, drains, etc. and
  - b) The plan elevation and necessary cross-sections of various buildings, indicating all relevant details relating to natural lighting, ventilation and means of escape in case of fire. The plans shall also clearly indicate the position of the plant and machinery aisles and passage ways
3. Such other particulars as the Chief Inspector may require